

# Architectural Meeting

## Minutes

April 19, 2011 9:00 am

Committee members present: Wayne O'Dell, Shirley Baker, Sophia Platt, Jack Green, Jan King, Larry Nelsen, Warren Schmidt, Vivian Wattum, Craig Masson.

Staff: Holli Kemmer, Secretary

### **Membership Architectural Applications:**

1.) Timothy Keller DBL 14-04-13 Property Address: 1501 324<sup>th</sup> Place

Type of Plans: Shed Action Taken: Tabled.

Discussion:

Shirley Baker made a motion to table the application. Jan King seconded. Motion passed unanimously

8-0

Shed was tabled until a rendering of the shed could be presented, and the dimensions of the shed are too large (128 square feet), the maximum is 120 square feet.

2.) Open Sea Ventures DBL 04-08-OA 309-2 (Tract A) Property Address: 31000 J Place

Type of Plans: House Action Taken: Approved

Discussion:

Shirley Baker made a motion to approve the application as submitted. Jack Green seconded. Motion passed 9-0.

3.) Dawn & Joel Jenson DBL 17-05-08 Property Address: 34421 I Street

Type of Plans: Shed Action Taken: Approved

Discussion:

Shirley Baker made a motion to table the application as submitted. Jan King seconded. Motion was amended per receipt of a rendering of the shed by fax. Motion amended by Vivian Wattum, seconded by Shirley Baker. Motion passed unanimously 8-0.

**Complaints:**

1 Pending fence complaint-Home owner has signed a letter produced by the complainant that the fence will be moved by May 1<sup>st</sup>.

1 Pending Shed complaint-Member has come in and gotten a shed packet. The application has been tabled.

**Committee Discussion:**

Jack Green was approved as a new member of the architectural committee by the Board of Trustees at the April meeting. Jack has been counted as a voting member since before board approval was given.

Craig Masson was invited to join the architectural committee. The committee will seek board approval at the May meeting. Craig was counted as a voting member.

The committee would like it to be standard operating procedure for this committee to send out letters to applicants confirming approval, non-approval, and tabling of all actions pertaining to their application.

Concerning all forms used by this committee, it needs to be noted that they should all have footer dates and only the newest version of the forms should be used or in existence. There is no need to even keep old forms around, except for archival purposes.

Wayne presented the committee work done thus far on the waiver form. The board felt there were some unexplored avenues of saving members money that hadn't been investigated enough and asked the committee to do some more work, and report back to the board at the May meeting.

\*Vivian Wattum made a motion to approve the minutes from the April 12 meeting. Jan King seconded. Motion passed 7-0 Craig Masson abstained.

\*Jan King made a motion to adjourn at 11:20am. Vivian Wattum seconded. Motion passed 8-0.

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Chairperson's Signature

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Architectural Comm. Secretary

